

## **MEETING #20 April 8**

At a Regular Meeting of the Madison County Board of Supervisors on April 8, 2008 at 3:00 p.m. in the Madison County Administrative Center Auditorium:

PRESENT: Eddie Dean, Chairman, Eddie Dean  
James L. Arrington, Vice-Chairman  
William L. Crigler, Member  
Bob Miller, Member  
Clark Powers, Member  
V. R. Shackelford, III, County Attorney.  
Lisa R. Kelley, County Administrator  
Jacqueline S. Frye, Secretary

Chairman, Eddie Dean called the meeting to order and announced that “technical difficulties are being experienced with the digital recording system; therefore, today’s minutes will be taken by hand.”

Chairman, Eddie Dean then announced that all Board members are present.

### **IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION**

Donald Gore, Resident Engineer, was present and provided the following report: the winter season is closing and with the spring season brings grass/brush cutting and tree removal; also advised that a contract has been attained to realign pipes in roadways; work is being done on Route 680 as weather permits; right-of-way improvements are being done on roads listed on the Six Year Road Improvement Plan; the loop detectors are complete on Route 29, Fairgrounds Round and at the high school; also advised that sign changes are being implemented on Routes 687, 634, and 722 – work being done by a contractor out of Northern Virginia; also stated that work is progressing on Route 702 (Larkins Mill Lane) and should be completed by mid-May of early June of 2008.

Donald Gore suggested the Public Hearing for the Six Year Road Improvement Plan be held at the evening session of the Regular Meeting scheduled for Tuesday, May 13, 2008.

Donald Gore advised the request by Clark Powers to have trees trimmed on Nethers Mill Road has been forwarded to the appropriate personnel for review.

James L. Arrington asked for clarification as to the benefits of loop detectors, to which Donald Gore explained and also advised the detectors underneath the roadway

appear to be more effective in controlling the traffic lights that the devices currently attached to the poles.

James Hale was present and stated there are trees that block the view when exiting the Madison Transfer Station.

Chairman, Eddie Dean advised that a letter was received from John “Butch” Davies regarding a regional meeting to discuss the Six Year Improvement Plan.

Donald Gore explained this discussion pertains to primary urban roads (not secondary roads) that may include bicycle and pedestrian projects; he advised that attendance on behalf of the Madison County Board of Supervisors isn’t necessary unless the County is seeking to initiate either of the aforementioned projects within Madison County.

Chairman, Eddie Dean questioned as to why white arrows have been painted along the edge of the roadway at Oak Park and whether repaving will be done.

Donald Gore advised he was unsure of what was taking place in that area but did advise that a contractor has been attained to perform patching, milling and grading and feels this is what will take place in the area in question.

#### **IN RE: PAYROLL & CLAIMS**

Chairman, Eddie Dean asked if there were any concerns about the Payroll & Claims Report as presented.

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, the warrants issued in satisfaction of payroll for March 2008 (Checks #30110297 through #30110300 and electronic transfer #9, are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

On motion of James L. Arrington, seconded by William L. Crigler, the warrants issued in satisfaction of claims against the County for March 2008 (Checks 10127390 through #10127600) are hereby approved, with the following vote recorded:

Eddie Dean	Aye
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James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

**IN RE: SUPPLEMENTAL APPROPRIATIONS FOR APRIL 2008**

Chairman, Eddie Dean stated the following supplemental appropriations for April 2008 will need to be approved by the Board.

- |    |                                    |                                                               |              |
|----|------------------------------------|---------------------------------------------------------------|--------------|
| 1. | Park & Recreation<br>#5690-71100   | Funds deposited for Youth Sports                              | \$ 17,291.25 |
| 2. | Park & Recreation<br>#5690-71100   | Funds Deposited for Health Fitness                            | \$ 98.00     |
| 3. | Park & Recreation<br>#5690-71100   | Funds Deposited for Youth Sports<br>"Ed Gentry Memorial Fund" | \$ 3,142.50  |
| 4. | Park & Recreation<br>#5690-71100   | Funds Deposited for Youth Sports<br>Sign Sales Fund           | \$ 14,435.00 |
| 5. | Sheriff<br>#1730-31200             | DMV Grant – Highway Safety                                    | \$ 2,505.88  |
| 6. | Main Street Project<br>#5895-81200 | Supplement Needed to Balance<br>Department                    | \$ 8,773.11  |

Recommendations of County Administrator:

- |    |              |                                 |             |
|----|--------------|---------------------------------|-------------|
| 1. | School Board | Teaching American History Grant | \$ 1,500.00 |
|----|--------------|---------------------------------|-------------|

**Total of all Supplements: \$47,745.74**

After discussion, on motion of James L. Arrington, seconded by Clark Powers, the Board approved the supplemental appropriations in the amount of **\$47,745.74**, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

**IN RE: MADISON FACILITIES & MAINTENANCE:**

Ross, Shifflett, Director of Facilities & Maintenance, was present and presented a monthly report to the Board; he also advised the lights have been turned off at the Criglersville Elementary School (as requested); also advised the grand opening of the Boys & Girls Club in Madison County was received by an excellent turnout; he also advised the softball and soccer season is going well – almost (600) local children will be participating in these sporting events.

William L. Crigler asked if the roof leaks have been repaired at the Sheriff's Office.

Ross Shifflett advised that technician has been contacted and should resolve the problem shortly.

Chairman, Eddie Dean asked for an update on the brush collected during the month of March.

Ross Shifflett stated things have gone relatively well; grinding will take place shortly – free brush will again be accepted in October 2008 – also advised the tonnage of brush collected was 3.2 tons for the month of March 2008.

Ross Shifflett also advised the Madison Farmer's Market should begin in May 2008.

Chairman, Eddie Dean asked about walking access at the site of the Madison Farmer's Market, to which Ross Shifflett advised that pipe has been installed at the intersection, the barn and also at the curve to allow for access to the side of the market.

**IN RE: MADISON DEPARTMENT OF SOCIAL SERVICES**

Nan Coppedge, Director of Social Services, was present and advised that the Madison County Boys & Girls Club officially opened last week at the Wetsel Middle School cafeteria from 3:30 p.m. to 7:30 p.m. – a grand opening celebration has been scheduled for Sunday, April 6, 2008 from 3:00 p.m. to 5:00 p.m. in the cafeteria of the Wetsel Middle School; she also advised an annual stakeholder's meeting for any organization/group/agency/individuals that work with families and children has been scheduled in the spring at Graves Mountain Lodge – invitations will be forwarded to all Board members as per Christy Cloniger; she also advised the new office at the Department of Social Services is completed and looks very nice; she also asked that

information for the Department of Social Services be added to the County's website as adjustments are being made.

Bob Miller advised the site is being worked on at the present time and assured the information for the aforementioned department will be added.

**IN RE: MADISON CHAMBER OF COMMERCE**

Tracey Williams, Tourism Coordinator, provided the following report for March 2008: first Chamber mixed held on March 20<sup>th</sup> @ Malvern Club hosted by Sure Site Satellite and was a great success; still getting calls regarding the Cooperative Living article on Madison County; attended GMMSP meeting; Business Expo will be held on Thursday, May 15, 2008 – (30) businesses are registered to participate in the event; Business Appreciation Dinner will be held on Monday, May 12, 2008 and Chamber will be honoring (5) businesses; plans are still underway to hold the next "Living Towns" workshop in Madison – date has been tentatively set for June 18, 2008; visitor centers had (65) visitors and 4,984 hits to the website during the month; Chamber is sponsoring the wine tent at Graves this year; Hartland Three Angels Chorale plans to perform at Hebron in May; Tour-de-Madison brochure is on the website and has received many inquiries; sent out request letters and entertainment contracts for the Taste of the Mountains Festival scheduled for the fall.

**IN RE: MADISON E-911 CENTER**

Robert Finks, E-911 Coordinator, provided the following report for the month of March 2008: (562) 911 calls; (373) were from home phones; (189) from cell phone; (26) hang-ups; (3) misdials; (2) open lines; and (18) alarm calls.

**IN RE: EMERGENCY MANAGEMENT SERVICES**

Carl Pumphrey, EMS Coordinator, provided a report of all activities for the month of March 2008.

William L. Crigler asked if work was being done on updating the information for the NIMS agreement, to which Carl Pumphrey would be finalized at the next meeting scheduled two (2) weeks from now.

## **IN RE: MADISON EMERGENCY MEDICAL SERVICES**

Lewis Jenkins, EMS Coordinator, provided the following report for February 2008:

1. Total Calls toned: 82
2. Total calls handled: 75
3. Total calls no response (7) [(6) Greene; (1) Culpeper for mutual aide assistance were not answered due to no available staff)
4. Average in-County response time to the scene: (11) minutes
5. Night coverage: Eleven hours of night coverage on (15) nights
6. Total calls handled: 22

Lewis Jenkins advised that several hospitals were on frequent divers during the month; also advised that swift water training took place during the month; Brad Taylor resigned from his position – Cindy Garrett filled the part-time vacancy; also will provide data from last years calls during the next meeting.

## **IN RE: MADISON VOLUNTEER RESCUE SQUAD**

William L. Crigler read the following report for the Madison Volunteer Rescue Squad for March 2008:

55 patient emergencies (19 BLS – 19 ALS)  
 4 assist EMS (driver/transport)  
3 mutual aides (Greene County - unable to respond)  
 62 total calls

## **IN RE: PROCUREMENT MATTERS**

### **IFB (for) PAINTING KEMPER MANSION**

Lisa Kelley, County Administrator, advised that funding was retained in the last budget to paint the Kemper Mansion; she advised the project will be fairly extensive (scraping, repairing the wood, etc.) and would like the Board to move forward with advertisement of the proposed work at the present time in hopes of attaining a good bid price.

Lisa Kelley, County Administrator, advised that specs are still available that were provided by Edward Eichmann; she also feels that lead paint was used previously on the structure.

After discussion, on motion of William L. Crigler, seconded by James L. Arrington, the Board authorized Lisa Kelley, County Administrator, to move forward

with advertising the aforementioned work on the Kemper Mansion, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

### **IFB (for) COURTHOUSE – PHASE II**

Lisa Kelley, County Administrator, advised that an invitation to bid on Phase II of the Courthouse Project is underway; she also provided the following schedule:

- 1) Pre-bid conference scheduled for Thursday, 4/10/08 @ 2:00 p.m.
- 2) Plans and specs will not be available to potential contractors until that time
- 3) Architects will provide an extensive overview of the scope of work at pre-bid conference
- 4) Project bids due on May 8, 2008

Lisa Kelley, County Administrator stated that a tour of the project to view the scope of work may be needed; she also advised that she will report back to the Board in May or June 2008 to discuss bids received in order to consider approval of any specific bid(s).

Bob Miller stated that due to the overlap of meetings, he offered to attend the meeting with the Madison Board of Equalization that has been scheduled.

James L. Arrington asked if all aspects of the court have been relocated, to which Lisa Kelley, County Administrator, advised that Caroline Watts, Clerk and her staff have relocated; however, it will take more preparation before the Judge can be relocated as everything must be in place prior so that court activities can commence the following day.

**INRE: MADISON COUNTY SHERIFF'S OFFICE (Presentation of Request for Additional Funding)**

Erik Weaver, Sheriff, provided a presentation to the Madison County Board of Supervisors to request a salary adjustment for local deputies; he advised there have been five (5) deputies who has left Madison County since the election and therefore requested a 7.5% salary increase be awarded to deputies in the Sheriff's Department.

Erik Weaver, Sheriff, provided the following overview of funds the Sheriff's Department has collected and deposited into the County's General Fund over the past 4.5 years:

- 1) Highway safety fees: \$849,000.00
- 2) Court service fees: \$122,000.00
- 3) Unused funds: \$ 73,000.00

Additionally, Erik Weaver, Sheriff, advised there will be no request for new money and asked that all funding be relinquished fro the aforementioned funds that have been collected over the past 4.5 years.

Erik Weaver, Sheriff, stated the salary adjustment was presented to Lisa Kelley, County Administrator, and is now presenting the request before the Madison County Board of Supervisors.

Chairman, Eddie Dean stated the County Administrator is not authorized to approve a request before all budgetary meetings have been completed or action has been taken by the Board with reference to the proposed budget.

Chairman, Eddie Dean also advised the Board will need to research the "funds" collected by the Sheriff's Department and deposited into the County's General Fund and converse with the Finance Director.

Additionally, Chairman, Eddie Dean advised that correspondence has been received from past deputies which stated that "salary" was not the reason(s) they departed from the Madison County Sheriff's Department.

Erik Weaver, Sheriff, stated this was a "matter of opinion" and advised that he would like copies of this documentation for his review and continued with asking each Board member for their views as to whether they would support a proposed salary increase for the deputies.



Each member of the Board voiced their opinions as to whether the requested salary adjustment of 7.5% should be sought and awarded; however, the majority of the Board members did indicate that research would be needed in order to determine if such an adjustment can be accommodated at this time as the budgetary discussions have not been completed or finalized to date.

Jerry Butler was present and advised that he performed an exit interview on a deputy who left – he commented on the salary increase and additional benefits the individual received in the new position (10% salary increase) and feels the individual did leave for “more money.”

Donnie Michael was present and commented on the high turnover rate amongst deputies in Madison County; he stated it’s difficult to retain deputies when larger salaries are being offered by the surrounding localities.

Steve Hoffman was present and commented on the correspondence that has been received and advised that some of the past deputies are making more money than they did why working in the Madison County Sheriff’s Department; he also stated he understands the viewpoint of the Madison County Board of Supervisors and the responsibility to spend County funds in the best manner possible; he also stated that he has been on “both sides” (serving as a past member of the Madison County Board of Supervisors). He also advised that things have changed significantly in the role of being a deputy and feels the county is “sliding backward” in the fact that salaries have to cover the existing cost of living increases that we are all faced with (i.e. gasoline, food, housing, schools, etc.).

In closing, Steve Hoffman strongly urged the Board to “do the best possible” and also commented on the closing of the shooting range in Madison County and how this affects local law enforcement staff.

Garry Harvey was presented and asked the Board to consider the salary adjustment request being presented at tonight’s meeting.

James Arlund was present and feels the deputies are hard workers; he stated that he used to work as a deputy in another locality but enjoys working in Madison County; he also stated he feels the Sheriff is “top notch” in running the Sheriff’s Department.

In closing, Erik Weaver, Sheriff, thanked the Madison County Board of Supervisors for listening to his departmental concerns and asked for a timely response to the proposed salary adjustment request.

#### **IN RE: PUBLIC COMMENT**

Chairman, Eddie Dean opened the floor for public comment.

Mark Lebindig (MCHS teacher) was present on behalf of the local Teacher's Association to speak about the school budget; also advised the teachers fully understand the significance of the composite index and are willing to help change that; however, he also stated the level of proposed funding to the school system isn't sufficient and feels there are several areas that need to be looked into (i.e. change in bus routes due to shortage of transportation staff; shortage of substitute teachers, etc.) and strongly suggested that genuine level funding be provided in order to prevent shortfalls in programs and overhead costs. In closing, he feels the funding shortfall will greatly affect teacher morale within the Madison County school district.

James Hale was present and suggested that "everything be straight lined" – he also feels that all new County positions be eliminated (they are not necessary) and asked the Board to keep funding as "lean as possible" – he also stated that several citizens are having difficulty paying the current taxes on their property (ies).

#### **IN RE: COMMITTEE REPORTS (OLD BUSINESS/NEW BUSINESS)**

##### **NEW BUSINESS**

##### **Commissioner of the Revenue (documentation presented)**

Chairman, Eddie Dean asked Gale Harris, Commissioner of the Revenue, to provide an overview of the documentation she presented to the Board regarding "Class Land Values" for Madison County.

Gale Harris, Commissioner of the Revenue, answered questions from the Board regarding the documentation presented with regard to County and Town real estate.

Bob Miller verbalized concerns regarding the final numbers.

James L. Arrington questioned as to how parcels totaling less than one-half an acre can be in the Land Use Program.

Gale Harris, Commissioner of the Revenue, explained this factor in contingent whether the property(ies) were introduced into the Land Use Program prior to July 1983 – additionally, contingent parcels can be added together if all property has the same landowner.

V. R. Shackelford, III, County Attorney, commented about a current timetable.

Chairman, Eddie Dean advised this will be discussed during the evening session of the Regular Meeting at 7:30 and will be continued to a budget work session.

**Sheriff's Request (salary adjustment)**

James L. Arrington comments on the salary adjustment being sought by the Sheriff's Department and questioned whether s salary structure of surrounding Counties should be requested in order to make a comparison.

Chairman, Eddie Dean advised the Board will need to evaluate the request and investigate the availability of County funding.

Lisa Kelley, County Administrator, explained concerns regarding the proposed salary request and salary structure and also indicated that additional information be requested from the Sheriff in order to make a determination; she also feels that relinquishing this years COLA will have a significant impact.

Teresa Miller, Finance Director, advised that a determination will be needed with regard to line items in the Sheriff's budget (what he proposes not to spend) during the remainder of the fiscal year.

Lisa Kelley, County Administrator, explained that several deputies received a raise in the fall of 2007.

Teresa Miller, Finance Director, also advised that all of the deputies who recently left Madison County were awarded 240 hours of accumulated leave time.

Chairman, Eddie Dean stated that no decision can be made without more data being provided.

Lisa Kelley, County Administrator, also advised the Board will need to know whether the Sheriff is basing salary adjustment(s) for specific rank and grade.

## **OLD BUSINESS**

### **Criglersville Elementary School**

James L. Arrington asked for an update on the Criglersville Elementary School.

Lisa Kelley, County Administrator, advised the survey plat has been received and can be discussed during the upcoming workshop session; she also advised she will request the surveyor submit the plat in a PDF. format so it can be copied in adjusted sized for printing (existing plat is too large to be copied on the office machine).

Lisa Kelley, County Administrator, advised the Madison County School Board would like to schedule another joint meeting with the Madison County Board of Supervisors on Tuesday, May 20, 2007 at 6:00 p.m. or 7:00 p.m. at the Madison County School Board Office.

After discussion, the Board agreed to schedule the upcoming Joint Meeting with the Madison County School Board for Tuesday, May 20, 2008 at 7:00 p.m. at the School Board Office.

### **Madison County Historical Society (grant funding)**

Lisa Kelley, County Administrator, advised that the Madison County Historical Society would like to apply for grant funding to improve the slave quarters behind the Kemper Mansion; they have asked the Madison County Board of Supervisors for forward a letter to the Department of Historic Resources (draft provided and read for approval) in order for the organization to move forward with the aforementioned request.

V. R. Shackelford, III, County Attorney, stated the slave quarters' building is situated within an historical easement and suggested the Madison County Historical Society be reminded of the factor, to which Lisa Kelley, County Administrator, advised that she would.

After discussion, on motion of Bob Miller, seconded by Clark Powers , the Board approved the request by the Madison County Historical Society to seek and apply for grant funding to make improvements to the slave quarters located behind the Kemper Mansion and also authorized Lisa Kelley, County Administrator, to move forward with an signed/approved letter on behalf of the Madison County Board of Supervisors, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

**Rapidan Better Housing Development (request to waive building permit fees)**

Lisa Kelley, County Administrator, stated a letter was received from the Rapidan Better Housing to request that building permit fees be waived for their projects (indoor plumbing, etc.).

After discussion, on motion of Bob Miller, seconded by James L. Arrington, the Board approved to waive all building permit fees for the Rapidan Better Housing Development's upcoming projects, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

**IN RE: MINUTES**

Chairman, Eddie Dean advised that Minutes #12, and #13, of previous meeting will need to be approved.

After discussion, on motion James L. Arrington, seconded by Bob Miller, Minutes #12, and #13 approved as presented and spread in Minute Book #17, page through page, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

**IN RE: PUBLIC COMMENT**

Chairman, Eddie Dean opened the floor for public comment and there was none.

**IN RE: BUDGET SCHEDULE**

Lisa Kelley, County Administrator, provided an update on information received from Richmond regarding there being no hard numbers received pertaining to local County share of funding for schools.

There was a brief discussion between the Madison County Board of Supervisors, Lisa Kelley, County Administrator, Teresa Miller, Finance Director and V. R. Shackelford, III, County Attorney, regarding the establishment of a timeline for publishing the 2008-2009 Budget and proposed Tax Levy.

After continued discussion, it was determined the Tax Levy Ordinance must be published for thirty (30) day and also as to notification of the Public Hearing should be published based on new guidelines.

On motion of Bob Miller, seconded by James L. Arrington, the Board voted to schedule the Public Hearing on the 2008-2009 County Budget for Monday, May 5, 2008 at 7:30 p.m. in the Madison County Administrative Center, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Chairman, Eddie Dean recessed the meeting until 7:30 p.m.

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**7:30 P.M.: Meeting reconvened with Chairman, Eddie Dean calling the meeting to order and noted that all Board members are present.**

#### **IN RE: PUBLIC COMMENT**

Chairman, Eddie Dean then opened the floor for public comment; he asked that anyone desiring to give public comment about the Trigon Development case to please hold their public comment until discussion of that case begins after the general public comment. No public comment was provided

With no further action being required by the Board, on motion of James L. Arrington, seconded by Bob Miller, Chairman, Eddie Dean continued the meeting to Friday, April 11, 2008 at 8:00 a.m. at the Thrift Road Complex to discuss budgetary issues, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Date: March 12, 2008